

A Participants NDIS Access Journey:

From eligibility and access to becoming an **NDSP Plan Managers** customer



Eligibility

- **Access Request Form** obtained from your local NDIS office or call 1800 800 110
- **Complete form**, GP section regarding your diagnosis
- **Submit form** with evidence to local NDIS office

TIP: Keep a copy of all pages and the date submitted



Access Outcome

- **Letter from NDIS**; you will receive a letter from NDIS advising of eligibility outcome
 - If NO**; decision can be appealed and there is Advocacy support available
 - If YES**; you will be contacted for a planning meeting (usually by LAC team)
- **You choose** who comes to this meeting, where it occurs and how it occurs

NOTE: LAC is Local Area Coordination, they act on behalf of NDIS



Requesting Plan Management

- **CALL NDSP Plan Managers to book a Plan Meeting Brainstorming session**, during which we will give you ideas for the planning meeting. This session comes at no cost to you and only takes a small amount of time over the phone
- **Use our NDIS expertise** to help prepare for your meeting
- **Plan Management costs you nothing**; it gets added to the plan (Improved Life Choices)
- **Plan Management is your right**; there is no eligibility criteria
- **Plan Management gives you the most choice and control** without the hassle and administrative burden of self-managing funds



NDIS Planning Meeting

- **Request it** and you will get PLAN MANAGEMENT included in the plan
- **Be prepared** to discuss the functional impact of the disability; this is what NDIS funds
- **Set your goals**; discuss what supports are needed to achieve these goals
- **Have copies of evidence** to provide to the LAC
- **Ensure your support networks** are with you – take whoever you want!

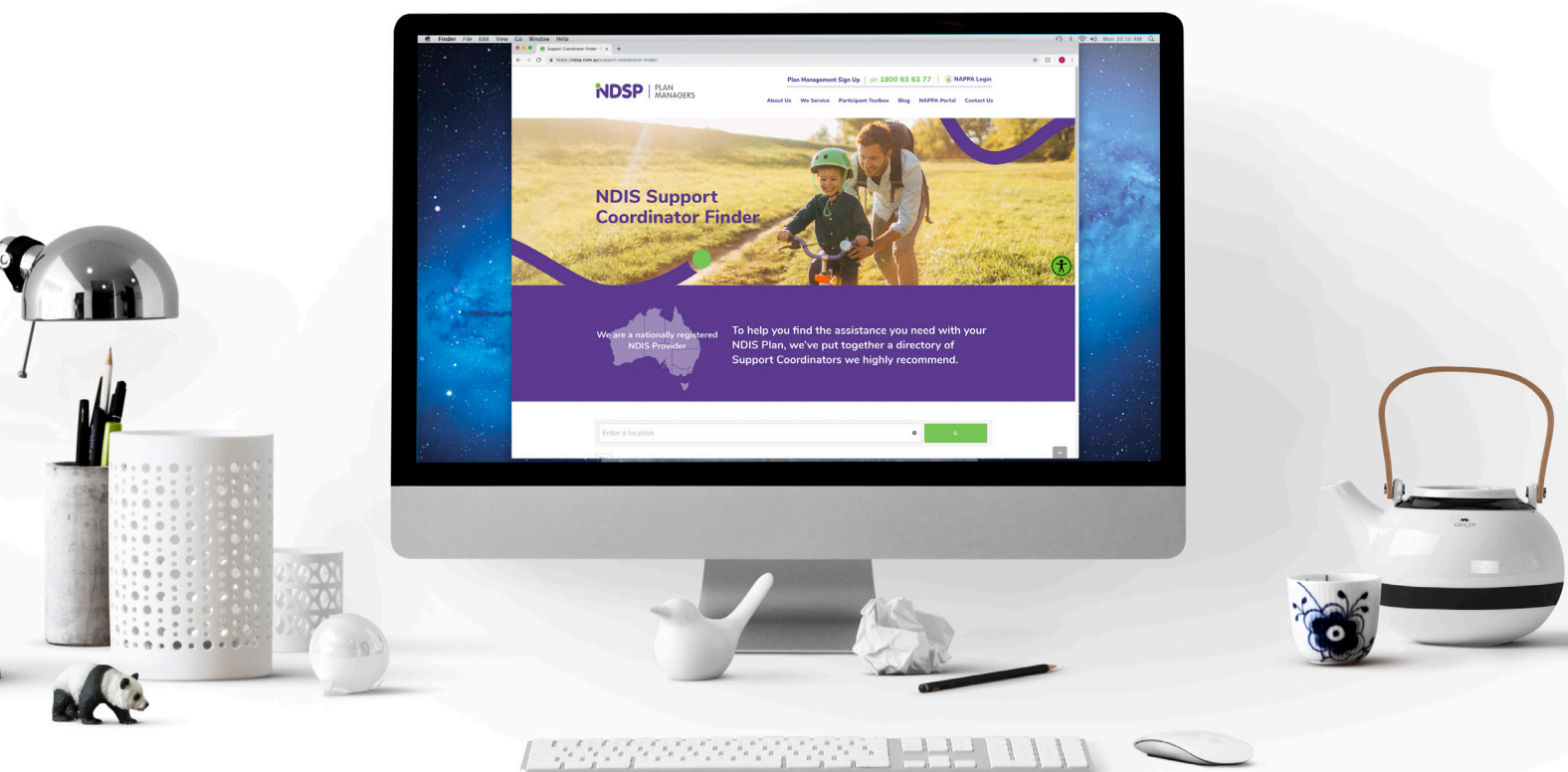


NDIS Plan Provided

- **You may receive the plan** in the post or you may get a call from the LAC
- Check that you received the '**Improved Life Choices**' support category (this is the Plan Management funding)
- **Call or email NDSP Plan Managers** to receive a service offer via a service agreement
- **Send the appropriate documents to us** – your signed service agreement and a copy of your plan

NDSP Plan Managers can then start paying for your NDIS funded supports and services!

Your Plan Management Specialist



Head to our website and start searching:
ndsp.com.au/support-coordinator-finder

Search by postcode to access a list of our preferred Support Coordinators in your area. Refine to within 5, 10 or 25km of you to narrow your search.